



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 20-033**

**TO:** Charter School Administrators, Directors, and Principals

**FROM:** Lyle Friesen, Deputy Associate Superintendent of School Finance

**DATE:** February 3, 2020

**SUBJECT:** 2/3/2020 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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The February 3, 2020 charter apportionment is complete. The CHAR55-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) [School Finance website](#). If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636. **Please note: School Finance is currently unable to generate the CHAR 64-1 report. Payment amounts are posted in Hot Topics.**

All eligible charters were paid based on FY20 ACE results as of January 7, 2020. If the charter has any concerns or questions regarding the student counts, please contact the Account Analyst team at: [SFAAnalystTeam@azed.gov](mailto:SFAAnalystTeam@azed.gov)

**Important Notes:**

- **CAA Reduction:** Charter Additional Assistance reduction \$6,814,400, per House Bill 2749 has been recalculated, and was included by the December 2<sup>nd</sup> payment. (CHAR64-1 report)
- **SSW Adjustment:** Small School Weight adjustment has been recalculated and was included by the January 2<sup>nd</sup> payment. (CHAR64-1 report)
- **K-3 Reading:** Per A.R.S 15-211, Each school district and charter school shall annually submit to the department of education on or before October 1 an updated K-3 reading program plan that includes data on program expenditures and results, except that beginning in fiscal year 2016-2017, a school district or charter school that is assigned a letter grade of A or B pursuant to section 15-241 shall submit this plan only in odd-numbered years. Submitted plans appeared on the agenda for the State Board of Education meeting held on 12/13/19. Those who were approved have had the funding included in the January 2, 2020 apportionment. For questions on the timing of your Board approval, please contact the Move On When Reading department at [MoveOnWhenReading@azed.gov](mailto:MoveOnWhenReading@azed.gov)



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For any questions regarding the February 3, 2020 charter equalization calculation, please email [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov). Please contact the Account Analyst team for any questions about your estimated counts or other required student information at: [SFAAnalystTeam@azed.gov](mailto:SFAAnalystTeam@azed.gov)